

**MINUTES OF THE STUDY SESSION  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
November 1, 2023**

**Convene Open Session**

Board President Owen called this Study Session Meeting Open Session to order at 6:07p.m.

**Attendance at Meeting**

John Owen	Patricia Threet	Angela Meeker	Kevin Grossman
Kyle Kelley	Claudia Vestal	Sheila Coonerty	

Student Board Representative, Matthew Simon  
Student Board Representative, Zach Von Worley

Absent: Student Board Representative, Jimena Vazquez Veloz

Jim Monreal, Assistant Superintendent, Business Services  
Molly Parks, Assistant Superintendent, Human Resources  
Kris Munro, Superintendent

Absent: Dorothy Coito, Assistant Superintendent, Education Services

Members of the Audience

**Welcome and Format**

Board President Owen welcomed those in attendance and explained the format used for this Study Session of the Board of Education.

**3.3 Agenda Changes, Additions, or Deletions**

A correction was made to the presentation on slide number seven to reflect the correct number of elementary students. An addition to the agenda will be made to accommodate the report of actions from the closed session. The new section will be agenda item 5.1 Report of Actions from Closed Section.

**PUBLIC COMMENTS**

None

**GENERAL PUBLIC BUSINESS**

**5.1 Closed Session Items**

**Report of Actions Taken in Closed Session**

1. Ms. Parks had information to share with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments. Vote 5-0 with two absences during closed session.
2. Ms. Parks provided an update to and received direction from Trustees regarding negotiations with the GSCFT.

**ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

**6.1. Study Session: Update on Long Term Fiscal Projections, Local Housing Development and Impacts on Enrollment**

*Update on Strategic Financial Planning*

In 2022, the District contracted with a consultant, Curt Pollock, to prepare a long term fiscal plan based on projected declining enrollment. During the 2023-24 school year the district experienced increased student enrollment. Mr. Pollock presented an update to the Board on strategic fiscal planning given this unexpected enrollment increase and current and future housing development. Mr. Pollock noted that demographic studies can be helpful to plan for future enrollment increases or decreases. However, he noted that studies are not definitive, and things will change while housing progress continues. The high and low fluctuating enrollment numbers make it difficult to conduct studies and predict accurate enrollment count estimates. Conversations will need to continue between the district and developers to plan accordingly for the future. Annual demographic studies will be required to accurately study the data and account for extreme increases and decreases.

*Local Housing Development & School Boundaries*

Staff also prepared an update for the Board on the Regional Housing Needs Allocation (RHNA) requirements for the City of Santa Cruz. Renee Golder, Principal at Bay View Elementary and Vice Mayor, was instrumental in securing data from the City that will support the District in planning for potential future enrollment. Assistant Superintendent Monreal has reached out to partners at the County and City of Capitola for similar information on their housing development. Principal Golder shared information with the Board on housing development within the City and she shared a proposed shift in school boundaries, which could help with managing fluctuating enrollment numbers. The Superintendent will bring a proposal on boundary changes to the Board for consideration at the December 13th Board Meeting.

Trustees asked questions and made comments throughout the evening.

**8.6 Discussion: Possible Items for Future Meeting Agendas**

None

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Owen adjourned this Study Session Meeting at 7:35 p.m.

**Board Meeting Schedule Information**

1. The Regular Board Meeting on November 8, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on December 13, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on January 17, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Study Session on January 31, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on February 14, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Regular Board Meeting on February 28, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

7. The Regular Board Meeting on March 13, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Regular Board Meeting on March 27, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Board Meeting on April 10, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
10. The Study Session on April 24, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
11. The Regular Board Meeting on May 15, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
12. The Study Session on May 22, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
13. The Regular Board Meeting on May 29, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
14. The Regular Board Meeting on June 12, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:

[http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education)

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

John Owen, President  
Board of Education